

Summit Park

Condominium Association

Board of Directors Special Meeting
Sept. 27, 2024 – 4:00 p.m.
Unit #4

Meeting Minutes

Board Members Present: Bob Pallas, Shelley Vega, Gary Eidson, Jo Carter and Dick Cleveland

The meeting was called to order at 4:00 p.m.

Purpose of the meeting:

- Review and discuss 2025 budget proposal.
- Review roof replacement bid and discuss Roof Maxx proposal.
- Review funding proposal and timing for Roof Maxx treatments.
- Review lawn care (mowing, trimming, etc.) proposals.

New Business:

- The 2025 budget proposal was tentatively approved pending submission of 2025 lawn care costs from West Michigan Ground's Services and presentation of the budget to all co-owners at the Annual Meeting.
- Mr. Pallas will obtain a proposal from Vanderveen Gutters to inspect/repair and clean rear gutters on all units.
- It was agreed that the Roof Maxx proposal along with roof replacement bid(s) will be presented and discussed at the Annual Meeting.
- It was noted that Ms. Vega will be leaving the board of directors as of the Annual Meeting and that remaining directors will be candidates for nomination for 2025. It was also agreed that current board members will pursue recruiting a new at-large board member. Assuming Ms. Carter is nominated and re-elected to the board of directors at the Annual Meeting, she will act as interim Treasurer until board officers are elected at the December meeting of the board of directors.
- Mr. Pallas presented a proposed agenda for the Annual Meeting which was approved. This will be sent to all co-owners along with a notice of the Annual Meeting at least 10 days in advance of the meeting.

The meeting was adjourned at 5:00 p.m.

Upcoming Board Meeting dates for 2024:

October 21 (Annual Meeting) and December 16